

**Guide for submitting documents
to the Department for Internal Market Defence of the Eurasian Economic Commission
in anti-dumping, countervailing duty and safeguard investigations**

The EEC Department for Internal Market Defence informs that pursuant to [paragraph 8 of the Protocol on the Application of Safeguard, Anti-Dumping and Countervailing Measures](#) (Annex No. 8 to the EAEU Treaty of 29 May 2014) information relating to investigations is accepted and considered by the investigating authority only if provided in the Russian language. When information is provided in a foreign language, it must be accompanied by an accurate translation into Russian.

Confidential documents are accepted in accordance with the procedure provided for in [the Regulation for the Use and Protection of Confidential and Restricted Information in the Investigating Authority](#) (approved by [EEC Board Decision No. 1 of 7 March 2012](#)).

Confidential documents relating to investigations should be submitted to the clerk of the Department for Internal Market Defence directly at the EEC office by prior arrangement.

Pursuant to [paragraph 256 of the Protocol on the Application of Safeguard, Anti-Dumping and Countervailing Measures](#), confidential documents will be accepted by the officer of the Department for Internal Market Defence only if accompanied by a **non-confidential** version.

Applications, responses to questionnaires, sampling forms and other documents, including those delivered by electronic means (CD-ROM, flash drive), will be accepted by the officer of the Department only if accompanied by:

- a. A paper-based cover letter with the details of the sender, duly signed by an authorized person;
- b. An indication of the number and volume of enclosures submitted with the letter;
- c. A list of documents and electronic means enclosed with the letter.

Documents of a **general nature** (not containing confidential information) are accepted in accordance with the procedure provided for in the Rules for Internal Circulation of Documents within the EEC (approved by [EEC Board Decision No. 46 of 5 May 2015](#)). Such documents must be delivered to the EEC Dispatch Office.

Electronic copies of original documents or letters relating to investigations that are to be filed in paper form may additionally be sent by fax or directed to the e-mail address of the Department for Internal Market Defence to ensure their timely consideration by the authority.

Other files containing data relevant to an investigation may be sent to the Department for Internal Market Defence by e-mail only together with a corresponding scanned copy of the original cover letter.

Enquiries:

+7 (495) 669-2400 x1272

The EEC Office:

«Vivaldi Plaza», building D
2, Letnikovskaya str.
Moscow, 115114

Open for receipt of confidential documents:

Monday to Thursday
10.00 – 12.00 and 15.00 – 17.00
Friday
10.00 – 16.00

The EEC Dispatch Office:

«Vivaldi Plaza», building C
2, Letnikovskaya str.
Moscow, 115114

Dispatch Office opening hours:

Monday to Thursday
9.00 – 18.00
Lunch break: 12.00 – 12.45
Friday
9.00 – 16.45
Lunch break: 12.00 – 12.45

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