



**THE EURASIAN ECONOMIC COMMISSION**  
**Chairman of the Board**

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**ORDER**

dated December 30, 2014

No. 473

Moscow

**On Approval of the Regulation on the  
Finance Department of the Eurasian Economic Commission**

1. To approve the attached Regulation on the Eurasian Economic Commission's Finance Department.
2. To repeal Order No. 122 of the Chairman of the Eurasian Economic Commission's Board dated April 26, 2012 "On Approval of the Regulation on the Finance Department of the Eurasian Economic Commission."
3. This Order shall come into effect from January 1, 2015.

V.B. Khristenko

Seal: FOR DOCUMENTS \* EURASIAN ECONOMIC COMMISSION

APPROVED

by Order No. 473 of the Chairman  
of the Eurasian Economic Commission's Board  
dated December 30, 2014

**Regulation**  
**on the Finance Department of the Eurasian Economic Commission**

I. General Provisions

1. The Finance Department (hereinafter, the Department) is a structural subdivision of the Eurasian Economic Commission (hereinafter, the Commission).

2. The Department shall be guided in its activities by the Treaty on the Eurasian Economic Union dated May 29, 2014, other regulatory legal acts constituting the law of the Eurasian Economic Union (hereinafter, the Union), the legislation of the Union Member States, and this Regulation.

3. The Department shall carry out its activities in interaction with other structural subdivisions of the Commission, as well as, within its competence, with the permanent bodies of the Union (hereinafter, the Union's governing bodies), public authorities of the Union Member States, international organizations, advisory and consultative bodies established by the Commission, public associations, and other organizations.

II. Objectives of the Department

4. The primary objectives of the Department are:

4.1. to prepare the draft budget of the Union;

4.2. to organize the implementation of the Union's budget;

4.3. to prepare the draft report on implementing the Union's budget;

4.4. other objectives within the Regulation on the Budget of the Eurasian Economic Union, approved by Decision No. 78 of the Supreme Eurasian Economic Council dated October 10, 2014.

### III. Functions of the Department

5. In accordance with the objectives assigned to it, the Department shall, in the determined procedure:

5.1. within the Commission's function as the administrator of the Union's budget:

5.1.1. prepare the draft budget of the Union based on the draft budget estimates of the Union's governing bodies;

5.1.2. prepare changes to the Union's budget jointly with the relevant Union's governing bodies;

5.1.3. prepare and maintain the consolidated budget breakdown of the Union's budget;

5.1.4. prepare information on the completeness of transfers by the Union Member States of their assessed contributions to the Union's budget;

5.1.5. transfer funds from the Union's budget accounts to the accounts of the Union's governing bodies based on the consolidated budget breakdown;

5.1.6. participate in working out general principles of budgetary accounting;

5.1.7. participate in working out general principles of internal control over the implementation of the Union's budget;

5.1.8. prepare the draft report on implementing the Union's budget;

5.2. within the Commission's function as the administrator (recipient) of funds:

5.2.1. prepare, jointly with other structural subdivisions of the Commission, the draft budget estimate of the Commission;

5.2.2. prepare an explanatory note, supporting documentation, and calculations for the draft budget estimate of the Commission;

5.2.3. prepare and maintain the Commission's budget breakdown;

5.2.4. maintain budgetary accounting in the Commission and prepare the Commission's budgetary reporting;

5.2.5. coordinate the activities of the Commission's structural subdivisions in implementing the Commission's budget allocation statement;

5.2.6. monitor the implementation of the Commission's budget breakdown;

5.3. interact with the Union's governing bodies, public authorities, and state (private) budgetary (non-budgetary) funds of the Union Member States on issues within the Department's jurisdiction;

5.4. participate in preparing draft international treaties, decisions of the Supreme Eurasian Economic Council, the Eurasian Intergovernmental Council, and the Commission on issues within the Department's jurisdiction;

5.5. prepare analytics and reference materials on issues within the Department's jurisdiction for the Chairman of the Commission's Board and Members of the Commission's Board;

5.6. carry out financial examination of draft financial and economic agreements of the Commission and documents on their implementation in matters within the Department's jurisdiction;

5.7. coordinate the activities of the Commission's structural subdivisions in exercising financial control;

5.8. organize research and development, research, and other activities, as well as retraining (training) of the Department's employees to improve the efficiency of organizing and managing the budget process and to improve the financial control methodology;

5.9. perform other functions within its jurisdiction.

#### IV. Rights of the Department

6. For the purpose of performing its functions, the Department shall have the right to:

6.1. request and receive, in the determined procedure, reference and information materials required to address the issues within the Department's jurisdiction from the Commission's structural subdivisions, the Union's governing bodies, and public authorities of the Union Member States;

6.2. use the Commission's data banks and databases in the determined procedure;

6.3. convene and hold consultations, including with the involvement of employees of other structural subdivisions of the Commission, as well as representatives of the Union's governing bodies and public authorities of the Union Member States on issues within the Department's jurisdiction;

6.4. engage experts, scientific and other organizations in its activities in the determined procedure;

6.5. give explanations and recommendations on issues within the Department's jurisdiction in the determined procedure;

6.6. attend coordination and advisory commissions (groups, committees).

#### V. Organization of the Department's Activities

7. The Department shall be headed by a Director appointed and dismissed by the Chairman of the Commission's Board in the determined procedure.

8. The Department Director shall have deputies appointed and dismissed by the Chairman of the Commission's Board in the determined procedure.

9. The maximum staffing level at the Department shall be approved by the Commission's Council. The Department's employees shall be appointed and dismissed by the Chairman of the Commission's Board in the determined procedure.

10. The Department Director shall:

10.1. manage the Department's activities and be personally liable for organizing the accomplishment of objectives assigned to the Department and the exercise of its functions;

10.2. ensure the qualitative and timely execution of instructions from the Commission's Board and the Chairman of the Commission's Board on matters within the Department's jurisdiction;

10.3. attend, to the extent required, meetings of the Commission's Board, the Commission's Council, and consultations held by the Chairman of the Commission's Board, members of the Commission's Board, and members of the Commission's Council;

10.4. participate in holding competitions to fill the vacancies in the Department;

10.5. issue dispositions within his/her competence that are binding on the officials and employees of the Department, and carry on correspondence on matters relating to the Department's activities;

10.6. determine the functions of the Department's sections and allocate responsibilities between his/her deputies and section heads;

10.7. approve the employment position instructions for the Department's employees;

10.8. submit proposals to the Chairman of the Commission's Board regarding rewards and punishments for the Department's officials and employees;

10.9. sign and initial documents related to the exercise of the functions assigned to the Department and the powers granted to him/her;

10.10. exercise, within his/her competence, other powers necessary for the Department to complete the objectives and functions assigned to it.

11. The Department Director shall report directly to the Chairman of the Commission's Board.

12. Deputy Directors of the Department shall:

12.1. implement, in accordance with the allocation of responsibilities, the objectives assigned to the Department by this Regulation, manage the areas of activities assigned to them, coordinate the activities of the Department's sections, and perform other functions delegated to them by the Department Director;

12.2. in the absence of the Department Director, one of his/her Deputies shall manage the Department's activities, implement the objectives and functions assigned to the Department, and be liable for the Department's activities during this period.

13. The Department may have standard forms of the Department.

14. All documents on issues within the Department's jurisdiction shall be signed by the Director or, on his/her behalf, by the Deputy Director.